



**BELFLOWER-SOMERSET MUTUAL WATER COMPANY  
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

**April 16, 2018**

**4:30 P.M.**

**Location: Company Office**

**Directors Present**

Rick Cook, President  
Leo Struiksmma, Vice-President  
Jerry Larsen, Secretary  
Cheryl Harris

**Directors Absent**

Eric Ikeda

**Others Present**

Robert Cheng, General Manager  
Steve Lenton, Superintendent  
Cathy Cortez, Office Manager  
Wesley Whitehead, Stockholder  
Dan Buffington, Stockholder  
Tom Coleman, Rowland Water District  
Mike Holmes, Public Water Agencies Group (PWAG)  
Dennis Azevedo, Orchard Dale Water District

**1. Call to Order**

President Cook called to order the regular meeting of the Board of Directors of the Bellflower-Somerset Mutual Water Company (BSMWC) at 4:30p.m. at the Company office 10016 Flower St, Bellflower, CA 90706.

**2. Additions/Deletions/Adjustments to the Agenda**

None

**3. Public Comment**

Mr. Dennis Azevedo provided a self- introduction and stated that he periodically attends other water companies Board of Directors Meetings. Mr. Azevedo stated that he is the President of the Kwanis Club of Bellflower and invited the Board to attend a fund raiser/silent auction to be held at the Los Angeles County Fire Museum (16400 Bellflower Blvd, Bellflower).

**4. Approve the Minutes of the March 19, 2018 Board Meeting**

Motion by Director Harris, seconded by Director Struiksmma, and carried unanimously to approve the minutes of March 19, 2018.

**5. Approve Payment of Bills**

Motion by Director Larsen, seconded by Director Harris, and carried unanimously to approve payment of the bills as presented approve payment of the bills as presented.

**6. Informational Reports:****A. Written Communications**

Robert Cheng informed the Board that at the request of the California Association of Mutual Water Companies (CalMutuals), BSMWC provided a letter of support of AB3057, which seeks to amend the California Revenue and Tax Rules for mutual water companies.

**B. Emergency Preparedness Coordinator Mike Holmes (PWAG)**

Tom Coleman introduced Mike Holmes as the new Emergency Preparedness Coordinator for the Public Water Agency Group (PWAG). MR. Holmes explained his role in PWAG, his responsibilities and the programs that he will be implementing.

**C. Supervisory Control and Data Acquisition Project (SCADA)**

Steve Lenton informed the Board that the implementation of the SCADA system is on schedule and the programming of the system has started.

**7. Discussion/Action Items****A. Update on Leahy Well Construction**

Robert Cheng provided a presentation on the history and the cost of completing the Leahy Well.

~~On a motion by Director Struiksma, seconded by Director Harris and carried unanimously to approve the following actions:~~

- Approve work with Civil Source to complete the design plans for the Leahy Well and upon staff approval, file the plans with the City of Bellflower.
- Authorize staff to also obtain bids from contractors to complete the construction.

On a motion by Director Larsen, seconded by Director Struiksma and carried unanimously to approve the following actions:

- Authorize staff to investigate using the Drinking Water State Revolving Fund for funding the Leahy Well construction.

**B. Update on Bellflower Courthouse Parking Lot Water Line Relocation**

Robert Cheng provided a presentation to the Board of the history and alternatives of relocating the water line.

On a motion by Director Harris, seconded by Director Struiksma and carried unanimously to approve the following actions:

- Approve services associated with relocating the water lines not to exceed \$50,000.00
- Directed staff to contact Attorney Ciampa to determine the possibility of cost recovery from LA County.

**8. Personnel Committee**

No report

**9. Finance Committee****A. Review of Financial Statements**

No report

**10. Staff Reports**

A. General Manager

Robert Cheng presented to the Board information on membership for the Association of California Water Agencies (ACWA).

On a motion by Director Struiksma, seconded by Director Harris and carried unanimously to approve the following action:

- Approve membership in ACWA for the partial year of 2018 for amount of \$1,870 and review possible renewal of membership after 2018.

Mr. Cheng provided information regarding the ACWA Spring Conference in Sacramento taking place from Amy 8 to 11, 2018.

Mr. Cheng announced that he was appointed to the Water Utility Council of the American Water Works Association. This body represents the national policy interests of the U.S. drinking water community, and is a prestigious appointment as there are only 25 seats available. This is three-year appointment, effective as of June 2018.

**11. Executive Session: (Personnel Matters)**

None


**12. Reconvene**

On a motion by Director Struiksma, seconded by Director Harris and carried unanimously to approve the following action:


- Change Steve Lenton's title back to Superintendent
- Adjust the Superintendent's salary in accordance with the discussion.

Adjournment

There being no further business, a motion was made by Director Harris, seconded by Director Larsen, and carried unanimously to adjourn the meeting.

  
Rick Cook, Board President

ATTEST:

  
Jerry Larsen, Secretary