



**BELLFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

December 21, 2020

4:30 P.M.

Location: Company Office

ROLL CALL OF BOARD OF DIRECTORS

Rick Cook

Eric Ikeda

Leo Struiksmā

Robert Wilson

Cheryl Harris

OTHERS PRESENT

Steve Lenton, General Manager

Cheryl Jubrey, Office Administrator

Via Uber Meetings:

Wesley Whitehead, shareholder

Tom Coleman, consultant

1. Call to Order:

President Cook called to order a regular meeting of the Board of Directors at 4:35 p.m. at the company office located 10016 Flower St, Bellflower, CA

2. Additions to the Agenda: NONE

3. Approve the Minutes of the Board Meeting held November 16, 2020. A motion was made by Director Ikeda, seconded by Director Struiksmā and carried to approve the minutes of the November 16, 2020 Board Meeting with director Harris abstaining.

4. Approve Payment of Bills

Motion by Director Harris, seconded by Director Wilson and carried to approve payment of the bills as presented.

5. Public Comment: Mr. Whitehead asked if Measure M on the November election would affect Bellflower Somerset Mutual water Company. President Cook responded by saying it would affect us in the purchases we make within the City of Bellflower with a higher sales tax. Mr. Whitehead asked if we would receive any monies as it was stated in measure M that a portion of the tax was to be used to improve water quality for the city. President Cook responded that we do not believe

so and have not been informed of any such tax money coming our way, but that we would ask the city about it.

Discussion/Action Items:

6. Old and New Business:

- A) After discussion a motion was made by Director Harris to change the January 2021 meeting to Tuesday January 19 due to Martin Luther King Day holiday, and to change the February Meeting to February 22, 2021 in observance of Presidents day. The motion was seconded by Director Struiksmma and passed unanimously.
- B) Mr. Lenton presented the Board with a Covid 19 policy to be included in the company Injury and Illness Prevention Plan. The policy was written by Mr. Ciampa to conform to new Cal OSHA laws and regulations. A motion was made by Director Wilson and seconded by Director Ikeda to adopt the policy. The motion was passed unanimously.

7. Projects Update

- A) Courthouse Pipeline: No update
- B) Mr. Lenton informed the Board that Pascal Ludwig had filmed the job site. The next step was to install a security system before moving on site

8. Reports

- A. Legislative: No Report
- B. Finance/ Customer Service:
Mrs. Jubrey reported that the Lockbox program was moving along and hopefully would be up and running by the end of this month for the December billing.
- C. Water Quality:
Mr. Lenton informed the Board that all sampling is up to date. He also presented the Board with notification of the last PFOS/PFOA results
- D. Public Water Agency Group: Mr. Lenton informed the Board that Mike Holmes of PWAG is retiring in March. The PWAG EPC Committee have completed a nationwide recruitment for a new coordinator. Mr. Coleman provided an overview of the recruitment process and the new coordinator selected by the Committee Mr. Mark Young to the Board.
- E. Maintenance – Safety:
Mr. Lenton informed the Board that a new safety consultant had been selected and would do a trial class next week.
- F. Watermaster- Plan Update: Mr. Lenton informed the Board that at next month's meeting they would be provided with a presentation of the Watermaster Plan by AKM Engineering.

G. Public Relations: Mr. Coleman informed the Board that staff has ended the relationship with Trippepi Smith. Staff's plan is to do all social media in house and use other consulting firms as needed.

9. Committee reports:

A. Finance Committee No Report

B. Personnel Committee
No report

C. Real Estate:
No Report

D. General Managers Comments Mr. Lenton thanked the Board on behalf of staff for the Christmas Party and the Board's kind comments that were shared at the event.

Executive Session: (Operations, Personnel)

Adjournment:

The President asked if there was any further business to come before the Board of Directors, there being none, a motion was made by Director Harris, seconded by Director Struiksma, and carried to adjourn the meeting at 5:14 PM.

Rick Cook
Board President

ATTEST:

Eric Ikeda, Secretary