



**BELFLOWER-SOMERSET MUTUAL WATER COMPANY  
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

**July 16, 2018**

**4:30 P.M.**

**Location: Company Office**

**ROLL CALL OF DIRECTORS**

Eric Ikeda  
Leo Struiksmma  
Jerry Larsen  
Cheryl Harris

**ABSENT**

Rick Cook

**OTHERS PRESENT**

Steve Lenton, General Manager  
Tom Coleman, Consultant  
Dan Buffington, Shareholder

1. Call to Order  
Vice President Struiksmma called to order a regular meeting of the Board of Directors at 4:30p.m. at the company office located 10016 Flower St, Bellflower, CA
2. Approve the Minutes of the Board Meeting held June 18,, 2018  
Motion by Director Ikeda, seconded by Director Harris and carried to approve the minutes of June 18, 2018.
3. Approve Payment of Bills  
Motion by Director Larsen, seconded by Director Harris and carried to approve payment of the bills as presented.
4. Public Comment  
None

**Discussion/Action Items:**

5. Old and New Business:
  - A. Approve Expanding Employee Education Re-imbusement  
Motion by Director Harris, seconded by Director Ikeda and carried unanimously to approve the Expansion of the Employee Education Re-Imbursement as presented and the wording be placed in the Employee Handbook.
  - B. Annual Engineering Agreement with AKM Engineering

Motion by Director Harris, seconded by Director Ikeda and carried in a 3-1 vote to approve the Annual Agreement with AKM Engineering not to exceed \$200,000.00 annually. Vote count was as follows: Aye- Harris, Ikeda and Struiksmma, Nay – Larsen.

- C. Bellflower Home Gardens Fire Protection System  
After a discussion, the Board of Directors authorized staff to contact Bellflower Home Gardens Water and begin discussions on selling the fire protection system within their service area to them.
- D. Water Rights Lease  
After a discussion, the Board of Directors authorized staff to consider and discuss leasing any excess water rights to other water companies in place of storage.

**Reports:**

- 6. Projects Update  
Mr. Lenton provided a report on the following projects.
  - A. Cal Mutual Update  
No Update
  - B. Leahy Well  
Steve informed the board that NV5 had the plans 75% completed.
  - C. LA County Parking Structure  
Steve informed the board that AKM Engineering has completed the design and is currently working on the estimate.
  - D. SCADA  
Steve updated the board that on August 4<sup>th</sup> the SCADA system will be starting the process of going live.
- 7. Finance Committee  
None
- 8. Personnel Committee  
Staff presented a current organization chart and salaries of all positions. Staff requested that the Board of Directors approve the new organization chart and salary for all company employees. Motion by Director Larsen, seconded by Director Harris and carried unanimously to approve the organization chart, new salary steps and intern program.

**Executive Session: (Personnel Matters)**  
None

**Adjournment**

The Vice-President asked if there was any further business to come before the Board of Directors, there being none, motion made by Director Harris, seconded by Director Larsen, carried to adjourn the meeting.



Leo Struikma, Board Vice-  
President

ATTEST:



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Jerry Larsen, Secretary