



**BELLFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

June 18, 2018

4:30 P.M.

Location: Company Office

ROLL CALL OF DIRECTORS

Rick Cook, President
Eric Ikeda
Leo Sruiksmas
Jerry Larsen
Cheryl Harris

ABSENT

None

OTHERS PRESENT

Steve Lenton, General Manager
Cathy Cortez, Office Manager
Tom Coleman, Consultant
Cindy Byerrum, CPA, Platinum Consulting Group
Dan Buffington, Shareholder

1. Call to Order
President Cook called to order a regular meeting of the Board of Directors at 4:30p.m. at the company office located 10016 Flower St, Bellflower, CA
2. Approve the Minutes of the Board Meeting held May 21, 2018
Motion by Director Struiksma, seconded by Director Ikeda and carried to approve the minutes of May 21, 2018.
3. Approve Payment of Bills
Motion by Director Larsen, seconded by Director Harris and carried to approve payment of the bills as presented.
4. Public Comment
None

Discussion/Action Items:

5. Old and New Business:
 - A. Approve the Fiscal Year 2018-2019 Budget
Motion by Director Ikeda, seconded by Director Harris and carried unanimously to approve the Budget for Fiscal Year 2018-2019 as presented.

- B. Approve Contract between BSMWC and Rowland Water for Shared Services
Motion by Director Struiksma, seconded by Director Ikeda and carried unanimously to approve the contract with Rowland Water District for Shared Services and appoint Tom Coleman as a consultant to BSMWC and the Board of Directors.
- C. Approve Expanding Employee Education Re-imbusement
After a discussion, the Board of Directors tabled the approval to expand the Employee Education Re-imbusement Program until the July Board of Directors Meeting. The board requested staff to present the wording and guidelines for the program that will go in the Employee Handbook at the July meeting as well.
- D. Cost of Living Increase
Motion by Director Harris, seconded by Director Struiksma and carried unanimously to present the employees with a 3% Cost of Living raise to be effective with the July 2, 2018 pay period.

Motion by Director Struiksma, seconded by Director Ikeda and carried unanimously to increase the director stipend \$10.00 per meeting.

Reports:

6. Finance Committee
None

7. Personnel Committee
None

8. Projects Update
Mr. Lenton provided a report on the following projects.

- A. Cal Mutual Update
Steve updated the Board of Directors on various proposed water legislation currently being considered by the State Legislators that could affect water companies.
- B. Leahy Well
Steve informed the board that he had been in contact with NV5 and instructed them to begin on the design of the well.
- C. LA County Parking Structure
Steve informed the board that he had a meeting with AKM Consulting and they inspected the property and will give us a bid to design the plans to move the pipeline
- D. SCADA
Steve informed the board that we are still on schedule to have the SCADA system up and running by the end of July.

Executive Session: (Personnel Matters)
None


Reconvene:

- A. Motion by Director Harris, seconded by Director Struiksma and carried unanimously to accept Amendment No 1 to Agreement File No 320.08 Water Sales Agreement with the City of Bellflower as presented.

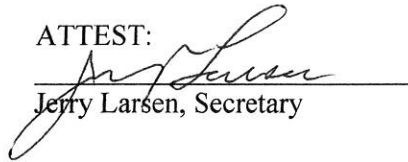
- B. Motion by Director Ikeda, seconded by Director Harris and carried unanimously to accept Lease Agreement 320.8.6 with the City of Bellflower as presented.
- C. Motion by Director Struiksma, seconded by Director Ikeda and carried unanimously to accept the contract for Steve Lenton as General Manager as written.

Adjournment

The President asked if there was any further business to come before the Board of Directors, there being none, motion made by Director Harris, seconded by Director Larsen, carried to adjourn the meeting.


Rick Cook, Board President

ATTEST:


Jerry Larsen, Secretary