



**BELFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

March 21, 2016

4:30 P.M.

Location: Company Office

ROLL CALL OF DIRECTORS

Eric Ikeda, President

Leo Struiksma

Jerry Larsen

Rick Cook

Cheryl Harris

ABSENT

None

OTHERS PRESENT

Ken Deck, Executive Director

Roberto Olvera, Director of Operations

Wesley Whitehead, Share Holder

Dan Buffington, Share Holder

1. Call to Order

President Ikeda called to order a regular meeting of the Board of Directors.

2. Approve the Minutes of the Board Meeting held February 22, 2016

Motion by Director Cook, seconded by Director Struiksma, by vote of 4-0 approve the minutes of January 25, 2016. Director Harris abstained do to absence

3. Approve Payment of Bills

Motion by Director Larsen, seconded by Director Struiksma, carried to approve payment of the bills as presented

Discussion/Action Items:

4. Old and New Business:

A. Financial Review

Staff was directed to schedule Quarterly Finance Committee meetings

B. Appoint Director to Review Warrant List Prior to Regularly Scheduled Board Meetings. President Ikeda appointed Director Larson.

C. Update on Research on Alternatives to ADP

Mr. Deck reported that staff has been researching alternatives to ADP, which would include workers comp insurance, payroll services, medical, dental and vision benefits. Mr. Deck reported that by moving away from ADP, BSMWC could realize substantial cost savings.

Reports:

5. Finance Committee
None

6. Personnel Committee
None

7. Projects Update:
Mr. Deck provided updates on the following.


- A. Well 84
- B. Well 87
- C. Supervisory Control and Data Acquisition (SCADA)
- D. AirVac Maintenance
- E. Discovery of Intertie Meter with City of Downey
- F. Replacement of VFD's at Reservoir
- G. Testing of Intertie Meters
- H. Pilot Testing of Automatic Valves

7. Executive Session
None

8. Directors Questions and Comments
None

9. Adjournment
The President asked if there was any further business to come before the Board of Directors, there being none, motion made by Director Harris, seconded by Director Cook, carried to adjourn the meeting

ATTEST:


Leo Struikasma, Secretary


Eric Ikeda, Board President