



BELLFLOWER-SOMERSET MUTUAL WATER COMPANY MINUTES
OF REGULAR MEETING OF THE BOARD DIRECTORS

June 15, 2015

4:30 P.M.

Location: Company Office

ROLL CALL OF DIRECTORS

Eric Ikeda, President

Leo Struikma

Cheryl Harris

Rick Cook

Jerry Larsen

ABSENT

None

OTHERS PRESENT

Ken Deck, Executive Director

Roberto Olvera, Director of Operations

1. Call to Order

President Ikeda called to order a regular meeting of the Board of Directors.

2. Approve the Minutes of the Special Board Meeting held May 18, 2015

Motion by Director Struikma, seconded by Director Cook, carried to approve the minutes of May 18, 2015

3. Approve Payment of Bills

Motion by Director Larsen, seconded by Director Harris, carried to approve payment of the bills as presented

Discussion/Action Items:

4. Old and New Business:

A. Financial Review

Cindy Byerrum, Platinum Consulting, provided the Board with a review of the financial statements through April 30, 2015

B. Approve Fiscal Year 2015-2016 Budget

Cindy Byerrum, along with staff provided an overview of the budget and answered questions from Board members. Motion from

Director Cook, seconded by Director Struiksma, carried to approve the budget for fiscal year 2015-2016

C. Approve Sponsorship for Assembly Woman Cristina Garcia

Mr. Deck referenced the flyer included in the packet for a Fund Raiser the Assembly Woman is having in the City of Bellflower and the three levels of sponsorship. Motion made by Director Cook, seconded by Director Harris, carried to make a contribution in the amount of one thousand dollars (\$1 ,000). President Ikeda and Director Cook indicated they planned on attending.

D. Reschedule Annual Meeting

President Ikeda notified the Board that he will be unavailable the third week of September and therefore will be unable to attend the regularly scheduled Annual meeting on the third Thursday of September and asked that the meeting be rescheduled one week later to Thursday, September 24, 2015. Motion made by Director Harris, seconded by Director Larsen, carried to reschedule the Annual meeting to Thursday, September 24, 2015

E. Executive Session None Reports:

5. Projects Update:

- A. Well 903 Rehabilitation
- B. Leahy Well
- c. Conversion of Billing and Financial System to Caselle
- D. Supervisory Control and Data Acquisition (SCADA) Update

Mr. Deck provide the board with a brief update on the various projects.

6 O & M Report

Mr. Olvera provided the board with the O & M Report

7. Executive Report None

8. Directors Questions and Comments
None

9. Adjournment

The President asked is there was any further business to come before the Board of Directors, there being none, motion made by Director Harris, seconded by Director Struiksma and carried to adjourn the meeting



Eric Ikeda, Board President

ATTEST:



Leo Struiksmā, Secretary



BELFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS

May 18, 2015

4:30 P.M.

Location: Company Office

ROLL CALL OF DIRECTORS

Eric Ikeda, President

Leo Struiksmā

Cheryl Harris

Rick Cook

Jerry Larsen

ABSENT

None

OTHERS PRESENT

Ken Deck, Executive Director

Roberto Olvera, Director of
Operations

1. Call to Order

President Ikeda called to order a regular meeting of the Board of Directors.

2. Approve the Minutes of the Special Board Meeting held April 9, 2015

Motion by Director Cook, seconded by Director Struiksmā, carried to approve the minutes of April 9, 2015

3. Approve the Minutes of the Regularly Scheduled Meeting of April 27, 2015

Motion by Director Struiksmā, seconded by Director Harris, carried to approve the minutes of April 27, 2015

4. Approve Payment of Bills

Motion by Director Larsen, seconded by Director Cook, carried to approve payment of the bills as presented

Discussion/Action Items:

5. Old and New Business:

- A. Financial Review
Cindy Byerrum, Platinum Consulting, provided the Board with a review of the 2015-2016-draft budget.
Approve Resolution for No-Matching Contribution by the Employer for plan year ending December 31, 2014 Motion by Director Harris, seconded by Director Struiksma, carried to approve No-Matching Contribution Resolution
- B. Approve Resolution 5-2015; A RESOLUTION OF THE BOARD OF DIRECTORS OF BELLFLOWER-SOMERSET MUTUAL WATER COMPANY TO ADOPT WATER CONSERVATION MEASURES
Motion by Director Harris, seconded Director Struiksma, carried to approve Resolution 5-2015
- C. Review Safety Assessment
Mr. Deck provided an overview of the Safety Assessment performed by EORM. He further explained that the report would provide a road map in developing a strategy to bring the company into full compliance.
- D. Authorization of designated Staff to have check signing privileges
After some discussion and debate, Motion made by Director Cook to authorize Executive Director Deck and Director of Operations Olvera check signing privileges, seconded by Director Struiksma, approved by 3-2 vote with Director Harris and Larsen voting no.
- E. Rental of Bellflower-Somerset office space to Bellflower Municipal
Mr. Deck explained the method in which he determined a monthly rental amount for office space and was given approval to continue negotiating. Motion by Director Cook, seconded by Director Harris, carried to continue negotiations.
- F. Appoint Committee to meet and review a variety of water related matters with City of Bellflower.
Mr. Deck requested that the Board President appoint a committee to participate in negotiations with the City of Bellflower over various water related matters.
President Ikeda appointed Director Cook and Struiksma to serve on the committee.
- G. Executive Session
None

Reports:

6. Projects Update:

- A. Well 903 Rehabilitation
B. Leahy Well
c. Conversion of Billing and Financial System to Caselle

D. Supervisory Control and Data Acquisition (SCADA) Update

Mr. Deck provide the board with a brief update on the various projects.

7. O & MRep01t

Mr. Olvera provided the board with the O & M Report

8. Executive Report None


9. Directors Questions and Comments None

10. Adjournment

The President asked is there was any further business to come before the Board of Directors, there being none, motion made by Director Harris, seconded by Director Struiksma and carried to adjourn the meeting


Eric Ikeda, Board President

ATTEST:


Leo Struiksma, Secretary



BELFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD OF
DIRECTORS April 27, 2015 4:30 P.M.
Location: Company Office

ROLL CALL OF DIRECTORS

Eric Ikeda, President

Leo Struiksma,

Cheryl Harris,

Rick Cook

Jerry Larsen

ABSENT

None

OTHERS PRESENT

Robb Whitaker

Jason Meeks
Paul Feilberg

BELLFLOWER-SOMERSET STAFF
Ken Deck, Executive Director
Roberto Olvera, Director of Operations

1. Call to Order

President Ikeda called a regular meeting of the board of directors to order at 4:30 p.m.

2. Approve the Minutes of the Regularly Scheduled Meeting of March 16, 2015

Motion by Director Struiksma, seconded by Director Cook, carried to approve the minutes of March 16, 2015

3. Approve Payment of Bills

Motion by Director Larsen, seconded by Director Harris, and carried approving the payment of bills as presented.

Discussion/Action Items

4. Old and New Business:

A. Representatives from Water Replenishment District (WRD):

General Manger, Robb Whitaker, Water Resource Analyst, Jason Weeks provided the Board with an update on the condition of the basin and plans for replenishment of the Basin during this long term drought. Additionally they provided a project update on their recycled project (GRIP) to provide future replenishment to the basin.

B. Financial Review:

Mr. Deck provided the Board with an old version of the budget and a new version, prepared by Ms. Byerrum

C. Authorization to Contract with NBS to provide a Comprehensive Rate Study: Mr. Deck informed the Board of the value that could be derived from having an independent Rate Study done, especially with the mandatory requirements for conservation going into effect. Motion by Director Harris and seconded by Director Cook and approved on a 4-1 vote with Director Larsen voting no.

D. Approval to Eliminate units of water included within the service charge, beginning July 1, 2015:

Mr. Deck explained that there are currently four units of water included within the bmonthly service charge and that they are scheduled to be removed from the service charge in January 2016. Mr. Deck's recommendation, was in light of the Drought Emergency declared, this change be moved up six months and take place July 1, 2015. It was the consensus of the Board to table this item and bring back at a future Board meeting.

E. Authorization for designated staff to have check signing privileges:

This item was tabled until the May 18, 2015 Regular Board Meeting

F. Authorization to close office during the Lunch hour:

Mr. Deck, requested authorization to close during the lunch hour to insure the customer service staff receives and un-interrupted meal period. He explained that do to staffing levels it would be difficult to split the lunches in the event of someone being on vacation or off on sick time. In addition to creating a higher level of frustration for the customer by closing on occasion, rather than on a set schedule. Motion made by director Struiksma, seconded by Director Harris and approved on a 4-0 vote, with Director Larsen abstaining.

G. Executive Session

An Executive Session was held to discuss a matter relating to a potential contract between the Company and a third party.

Reports:

Mr. Deck provided an update on the following projects.

A. Well 759

The well casing appears to have failed somewhere below the 900 foot level, which allowed large amounts of sand to enter the column. Video of the well indicates that over one hundred feet of the casing has filled with sand.

B. Well 903 Rehabilitation

The pump was re-installed and tested. During testing some additional problems were discovered requiring the pump to be re-pulled for further evaluation.

c. Leahy Well

Waiting on comments back from the City on latest submittal

D. Conversion of Billing and Financial System to Caselle The conversion is progressing on schedule

5. O & M Report

Mr. Olvera provided the O&M Report.

6. Executive Report None

7. Directors Question and Comments None

8. Adjournment

The President asked if there was other business to come before the Board of Directors, there being none, a motion was made by Director Cook, seconded by Director Struiksma and carried that the meeting adjourn.



Eric Ikeda, Board President

ATTEST:

A handwritten signature in cursive script, appearing to read "Leo Struiksma". The signature is written in black ink and is positioned above a horizontal line.

Leo Struiksma, Secretary