



**BELLFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

October 19, 2020

4:30 P.M.

Location: Company Office

ROLL CALL OF BOARD OF DIRECTORS

Rick Cook

Eric Ikeda

Leo Struiksmā

Robert Wilson

Cheryl Harris

OTHERS PRESENT

Steve Lenton, General Manager

Cheryl Jubrey, Office Administrator

Tom Coleman, Consultant

Via Web:

Wesley Whitehead

Sara of Trippepi Smith

1. Call to Order:

President Cook called to order a regular meeting of the Board of Directors at 4:45 p.m. at the company office located 10016 Flower St, Bellflower, CA

2. Additions to the Agenda; NONE

3. Approve the Minutes of the Board Meeting held September 21,2020. Motion by Director Wilson, seconded by Director Harris and carried to approve the minutes of September 21, 2020.

4. Approve Payment of Bills

Motion by Director Harris, seconded by Director Ikeda and carried to approve payment of the bills as presented.

5. Public Comment: NONE

Discussion/Action Items:

6. Old and New Business:

- A. Award contract for Leahy Well Facility; The Board was provided an overview of the bid results for the Leahy Well facilities construction. Pascal and Ludwig were the lowest responsible bidder at \$2,477,000.00. Staff and AKM Engineering verified reference checks for Pascal and Ludwig and they all came back good. A motion to approve the contract was made by Director Ikeda, and seconded by Director Struiksmma. The Board approved the contract unanimously.

7. Projects Update

- A) Courthouse Pipeline: Mr. Lenton informed the board that he has been in contact with the County and we are still waiting for Covid 19 to lift so the Board of Supervisors can hear the case.
- B) Garden House Complex : Mr. Lenton and Mr. Colman updated the Board on the meeting with the residents of Garden House. 5 residence attended the meeting. Various options were provided to the residence, and it was suggested they attend a city council meeting to ask for assistance from the city to resolve their problem.

8. Reports

- A. Legislative: Mr. Coleman reported on AB 685. This is a new law that was signed and goes into effect in January 2021. It deals with Covid19 exposures and employers responsibilities to report to OSHA and EDD when employees test positive for COVID 19.
- B. Finance/ Customer Service:
Mrs. Jubrey reported that there is approximately 10% of customers/shareholders that are past due on their water bill payments. Director Wilson, asked staff to notify shareholders that may have renters that their tenants are delinquent on paying their water bill. This request was made to make sure the shareholder is aware they are responsible for their property's outstanding water bills.
- C. Water Quality:
Mr. Lenton informed the Board that all sampling is up to date.
- D. Public Water Agency Group: NONE
Mr. Lenton informed the Board, that after the past weekend's earthquake, PWAG was up and responding via E mail to assist in any means possible. Although we had no needs, it was a good test of the response program.
- E. Maintenance – Safety:
Mr. Lenton informed the Board that we are still looking for a new safety consultant.
- F. Watermaster- Plan Update:
Mr. Lenton informed the Board that we have been working closely with AKM and are testing the data in the master plan.
- G. Public Relations: NONE

9. Committee reports:

A. Finance Committee:

Mr. Coleman informed the Board that Citizens Business Bank can provide Mutual Water Companies, the same services as local government clients. Once staff has the details from Citizens Business Bank, staff will schedule a meeting with the Finance Committee and the banks to look over the details.

B. Personnel Committee

No report

C. Real Estate:

No Report

D. General Managers Comments: Company Christmas party is being planned for December 3rd at Orange County Mining Company.

No Report

Executive Session: (Personnel Matters)

Adjournment:

The President asked if there was any further business to come before the Board of Directors, there being none, a motion was made by Director Harris, seconded by Director Ikeda, and carried to adjourn the meeting at 5:45 PM.

Rick Cook
Board President

ATTEST:

Eric Ikeda, Secretary