



**BELLFLOWER-SOMERSET MUTUAL WATER COMPANY  
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

**February 22, 2021**

**4:30 P.M.**

**Location: Company Office**

**ROLL CALL OF BOARD OF DIRECTORS**

Rick Cook

Eric Ikeda

Leo Struiksma

Robert Wilson

Cheryl Harris

**OTHERS PRESENT**

Steve Lenton, General Manager

Mikayla Coleman, Public relations

Shawn Harkness, CV Strategies

Tom Coleman, Consultant

Via Uber Meetings:

Wesley Whitehead, shareholder

**1. Call to Order:**

President Cook called to order a regular meeting of the Board of Directors at 4:31 p.m. at the company office located 10016 Flower St, Bellflower, CA

**2. Additions to the Agenda: NONE**

**3. Approve the Minutes of the Board Meeting held January 19, 2021.** A motion was made by Director Struiksma, seconded by Director Wilson and carried to approve the minutes of the January 19, 2021 Board Meeting. The minutes were unanimously approved by the board.

**4. Approve Payment of Bills**

A Motion was made by Director Ikeda, seconded by Director Harris to approve the payment of the bills as presented. The motion was unanimously carried by the full board.

**5. Public Comment:** Mr. Whitehead asked if BSMWC was going to take a position on the CR&R rate increase. President Cook replied to Mr. Whitehead that we would not take a position on this matter. Mr. Whitehead also inquired about when the minutes of December 2019 and January 2021 would be posted to the website.

## Discussion/Action Items:

### 6. Discussion/Action Items

- A) New Well Siting Report: Mr. Coleman presented to the Board the results of the New Well Siting Study. The New Well Site Study determined that Well 615 would not be a desirable location for our next well due to the neighboring business. Well 955 located at the current yard, would be the most favorable future well site, producing approximately 2,000 GPM according to the study. This site would also be large enough for another well in the future. Before the Company could proceed with drilling a new well at this location. The Company would need to abandon the existing Well 955 and relocate the existing warehouse to a proposed new property for future new Company office and warehouse.
- B) Fee Study: Mr. Lenton presented the recommendations of the Finance Committee and staff on the proposed new fee's according to the Fee Study completed by NBS. The Board agreed with the Finance Committee and staff's recommendation on the new proposed fees. It was moved by Director Ikeda and seconded by Director Harris to adopt the fees as recommended. The board unanimously approved the motion.
- C) Master Plan: Mr. Lenton made a presentation to the board that highlighted the projects in the Company's newly completed Watermaster Plan that are recommended to be completed over the next 10 years. His presentation included a 10-year Capital Improvement Plan that outlined staff's recommendation on which projects would be funded to optimize fire flows in certain areas of the distribution system.
- D) CBMWD: Mr. Lenton informed the Board that a settlement was being reached between the Purveyors and CBMWD. The settlement will return 100% of the meter fees collected by CBMWD, and 80% of the Company's attorney fees.
- E) Company investments: Mr. Lenton asked the Board to allow him to invest the company reserves with Citizens Bank as presented at an earlier Board meeting. President Cook asked Staff to get current investment types and interest rates and bring this back up at a later date.

### 7. Project updates:

- A) Courthouse Pipeline: No update
- B) Leahy Well: Mr. Lenton informed the Board that the "Notice to Proceed" would most likely be given mid-April once more submittals had been submitted and approved.

### 8. Reports

- A. Legislative: Mr. Coleman presented to the Board SB 223 Discontinuance of Residential Water Service.
- B. Finance/ Customer Service: No update
- C. Water Quality:  
Mr. Lenton informed the Board that all sampling is up to date

- D. Public Water Agency Group: Mr. Coleman presented to the Board the Hazardous Mitigation Plan Grant Program being conducted by PWAG and Rowland Water District. The Board authorized Mr. Lenton to sign the grant application.
- E. Maintenance – Safety:  
Mr. Lenton informed the Board that safety training is current and up to date with a new safety trainer.
- F. Public Relations: Mr. Shawn Harkness from CV Strategies and Mikayla Coleman presented to the Board a plan to make a video of the history of BSMWC for the 110 year anniversary on the company. The Board suggested a few persons to interview that have a good knowledge of the history of the City and the water Company.

9. Committee reports:

- A. Personnel Committee: No report
- B. Finance Committee: No Report
- C. Real Estate: No Report
- D. General Managers Comments: No Report

**Executive Session:** (Operations, Personnel)

**Adjournment:**

The President asked if there was any further business to come before the Board of Directors, there being none, a motion was made by Director Harris, seconded by Director Struiksma, and carried to adjourn the meeting at 5:55 PM.

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Rick Cook  
Board President

ATTEST:

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Eric Ikeda, Secretary