



**BELFLOWER-SOMERSET MUTUAL WATER COMPANY  
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

**May 18, 2020**

**4:30 P.M.**

**Location: Company Office**

**ROLL CALL OF BOARD OF DIRECTORS**

Rick Cook  
Eric Ikeda  
Leo Struiksmma  
Robert Wilson  
Cheryl Harris

**OTHERS PRESENT**

Steve Lenton, General Manager  
Tom Coleman, Consultant  
Cheryl Jubrey, Office Administrator

1. Call to Order:  
President Cook called to order a regular meeting of the Board of Directors at 4:35 p.m. at the company office located 10016 Flower St, Bellflower, CA
2. Additions to the Agenda  
None
3. Approve the Minutes of the Board Meeting held April 20, 2020. Motion by Director Wilson, seconded by Director Ikeda and carried to approve the minutes of April 20,2020.
4. Approve Payment of Bills  
Motion by Director, seconded by Director Harris and carried to approve payment of the bills as presented.
5. Public Comment: NONE

**Discussion/Action Items:**

6. Old and New Business:
  - A. Mr. Lenton and Mr. Coleman presented an update to the board on the Crosswalk that was completed by Claris Strategy as the first part of complying with America's Water Infrastructure Act (AWIA). They also provided an updated proposal from Claris Strategy to start on parts two

and three of the AWIA Act. Part two is the Risk and Resilience Assessment and part three is a significant additions and changes to utility Emergency Response Plans. Claris Strategy's cost proposal to complete these tasks in behalf of BSMWC \$105,989. A motion was made by Director Struiksma and seconded by Director Ikeda, to authorize the General Manager to execute an agreement with Claris Strategy to for consulting services associated with complying with the requirements of the AWIA Act. The motion was passed unanimously.

- B. Mr. Lenton presented a Mutual Aid Agreement from Cal Mutuals that would allow for mutual aid between members. The Mutual Aid Agreement was created to assist the hundreds of members that are very small in size and resources and allow them to access the staffing, expertise, and resources of the larger members. This is a voluntary Mutual Aid Agreement and members are only required to provide the requested resources if they are available. A motion was made by Director Ikeda to have the General Manager enter into the Mutual Aid Agreement with Cal Mutuals. The motion was seconded by Director Wilson and unanimously carried.
- C. Mr. Lenton informed the Board that staff was reviewing the eight recycled water customer accounts and while doing so discovered that there had not been any updates to the recycled water rates in several years. It was the consensus of the board to have NBS review the recycled water rates and determine what should be the appropriate rate for recycled water.

#### **Reports:**

7. Legislative Updates

No report

8. Projects Update

- A) Leahy Well: Mr. Lenton reported that the permit was ready. He is waiting to receive an appointment to enter City Hall to pick it up.
- B) Courthouse Pipeline: None

9. Other Reports

A. Water Quality:

Mr. Lenton informed the Board that the company has had an increase in bacti samples over the past month. While working with the SWRCB on what could be contributing to the increase in positive samples the decision was made to change water quality laboratories to see if there would be an improvement in the bacti results. After a thorough review laboratories staff made the decision to start using Weck Laboratories.

B. PWAG:

Mr. Lenton reported that weekly meetings are being conducted to review all new regulations and requirements for Corvid 19 compliance.

C. Maintenance – Safety – Harassment:

No report

D. Watermaster- Plan Update

No report

10. Finance Committee:  
No report

11. Personnel Committee:  
No report

**Executive Session:** (Personnel Matters)

Adjournment

The President asked if there was any further business to come before the Board of Directors, there being none, motion made by Director Harris, seconded by Director Struiksma, carried to adjourn the meeting at 6:07 PM.

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Rick Cook  
Board President

ATTEST:

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Eric Ikeda, Secretary