



**BELFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

January 19, 2021

4:30 P.M.

Location: Company Office

ROLL CALL OF BOARD OF DIRECTORS

Rick Cook

Eric Ikeda

Leo Struiksma

Robert Wilson

Cheryl Harris

OTHERS PRESENT

Steve Lenton, General Manager

Cheryl Jubrey, Office Administrator

Zeki AKM engineering

Via Uber Meetings:

Wesley Whitehead, shareholder

Shawn CV Strategies

Alice NBS

Nicole NBS

1. Call to Order:

President Cook called to order a regular meeting of the Board of Directors at 4:31 p.m. at the company office located 10016 Flower St, Bellflower, CA

2. Additions to the Agenda: NONE

3. Approve the Minutes of the Board Meeting held November 16, 2020. A motion was made by Director Ikeda, seconded by Director Struiksma and carried to approve the minutes of the December 21, 2020 Board Meeting. The minutes were unanimously approved by the board.

4. Approve Payment of Bills

Motion by Director Harris, seconded by Director Wilson and unanimously carried by the full board to approve the payment of the bills as presented.

5. Public Comment: Mr. Whitehead asked if we have heard whether Bellflower Somerset would receive any funds from Measure M on the November election. Mr. Lenton responded that we are not going to receive any funds from this measure.

Discussion/Action Items:

6. Discussion/Action Items
7. A presentation was presented by NBS of the fee study that was conducted by their firm. After discussion, President Cook recommended that staff review the fees and make desired adjustments and bring them back to the Board for approval at next month's Board meeting.
8. Mr. Zeki Kayiran from AKM presented to the Board the final Master Plan. After discussion, President Cook recommended that the finance committee meet with staff to discuss and prioritize items needed to move the recommendations of the Master Plan forward.
9. Staff requested the Board's approval to participate in the PWAG Hazardous Mitigation Planning Grant process. After discussion, the Board approved Mr. Lenton to participate in this by authorizing the signing and approval of: 1) Letter of commitment, 2) Local match fund commitment letter, 3) Adopting the attached resolution of support, and, 4) authorizing the General Manager to take such official action as may be reasonably necessary to carry out the proposed actions of the grant application and the plan.
10. Project updates:
 - A) Courthouse Pipeline: No update
 - B) Leahy Well: Mr. Lenton informed the Board that the "Notice to Proceed" has not been issued waiting on Lead times for the pump and the electrical components.
11. Reports
 - A. Legislative: No Report
 - B. Finance/ Customer Service:
Mrs. Jubrey reported that the Lockbox is working.
 - C. Water Quality:
Mr. Lenton informed the Board that all sampling is up to date
 - D. Public Water Agency Group: No further updates other than Item 9.
 - E. Maintenance – Safety:
Mr. Lenton informed the Board that a new safety company has conducted its first course and appeared to be a good fit.
 - F. Watermaster- Plan Update: This item is complete.
 - G. Public Relations: Mr. Shawn Harkness from CV Strategies informed the Board that he would be meeting with Ms. Mikayla Coleman and Mr. Lenton to get the Company's web site and Social Media projects moving forward.
12. Committee reports:

- A. Finance Committee: No report, A date was set to meet with staff.
- B. Personnel Committee: No report, A date was set to discuss personnel issues.
- C. Real Estate: No Report
- D. General Managers Comments : NONE

Executive Session: (Operations, Personnel)

Adjournment:

The President asked if there was any further business to come before the Board of Directors, there being none, a motion was made by Director Harris, seconded by Director Struiksma, and carried to adjourn the meeting at 6:19 PM.

Rick Cook
Board President

ATTEST:

Eric Ikeda, Secretary