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**BELFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

March 15, 2021

4:30 P.M.

Location: Company Office

ROLL CALL OF BOARD OF DIRECTORS

Eric Ikeda

Leo Struiksma

Robert Wilson

Cheryl Harris

OTHERS PRESENT

Steve Lenton, General Manager

Via Uber Meetings:

Wesley Whitehead, shareholder

Shawn Harkness, CV Strategies

Tom Coleman, Consultant

Absent:

Rick Cook

1. Call to Order:

Director Ikeda called to order a regular meeting of the Board of Directors at 4:33 p.m. at the company office located 10016 Flower St, Bellflower, CA

2. Additions to the Agenda: NONE

3. Approve the Minutes of the Board Meeting held February 22, 2021. A motion was made by Director Struiksma, seconded by Director Harris and carried to approve the minutes of the February 15, 2021 Board Meeting. The minutes were unanimously approved by the board.

4. Approve Payment of Bills

A Motion was made by Director Wilson, seconded by Director Struiksma to approve the payment of the bills as presented. The motion was unanimously carried by the full board.

5. Public Comment: Mr. Whitehead asked for a follow-up on the pre-payment loan agreement

6. Discussion/Action Items: NONE

7. Project updates:

- A) Courthouse Pipeline: No update, Director Struiksma asked to pursue the possibility of taking the line under the Railroad property, to avoid the county easement.
- B) Leahy Well: Mr. Lenton informed the Board that the “Notice to Proceed” would most likely be given mid-April once more submittals had been approved. The main item being discussed is the pump design designed by NV5.

8. Reports

- A. Legislative: Mr. Coleman presented to the Board a federal bill in the House (HR350 and Senate (SB 81) for federal funding for Covid relief. Mr. Coleman also informed the Board California SB 223 is an extension to SB988. Discontinuance of Residential Water Service would be given 120 days and a minimum amount due before shut offs could be done.
- B. Finance/ Customer Service: Mr. Lenton presented the letter that is being sent to shareholder’s that have tenants that are more than 120 days delinquent. Director Wilson requested that on Delinquent bills, a note be made that the “property owner has been notified of delinquency”.
- C. Water Quality:
Mr. Lenton informed the Board that all sampling is up to date
- D. Public Water Agency Group: NONE
- E. Maintenance – Safety:
Mr. Lenton informed the Board that safety training is current and up to date with a new safety trainer.
- F. Public Relations: Mr. Shawn Harkness from CV Strategies informed the Board, that He and Mikayla are working on organizing the Company’s 110-year anniversary and would be in contact with board members in the next few weeks to do interviews. He also stated the New Web Site would be up by June.

9. Committee reports:

- A. Personnel Committee: No report. A date was set for the committee to meet. (April 1, 2021)
- B. Finance Committee: No Report
- C. Real Estate: Director Wilson informed the Board that he has been looking into property and would like to meet with the committee to discuss options.
- D. General Managers Comments: No Report

Executive Session: (Operations, Personnel)

Adjournment:

The President asked if there was any further business to come before the Board of Directors, there being none, a motion was made by Director Harris, seconded by Director Wilson, and carried to adjourn the meeting at 5:16 PM.

Leo Struiksma
Board Vice President

ATTEST:

Eric Ikeda, Secretary