



**BELLFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

December 20, 2021

4:30 P.M.

Location: Company Office

ROLL CALL OF BOARD OF DIRECTORS

Rick Cook, President

Eric Ikeda, Vice President

Robert Wilson, Secretary - Treasurer

Leo Struiksma, Director

Absent:

Cheryl Harris

OTHERS PRESENT

Steve Lenton, General Manager

Tom Coleman, Consultant

Gabriela Gomez, Office Manager

Via Uber Meetings:

Wesley Whitehead: Share holder

Shawn Harkness: CV Strategies

John Poehler: Rowland Water

1. Call to Order:

President Cook called to order a regular meeting of the Board of Directors at 4:37 p.m. at the company office of Bellflower-Somerset Mutual Water Company located 10016 Flower St, Bellflower, CA.

2. Additions to the Agenda: Discussion is needed for January and February 2022 meeting due to conflicts with Martin Luther King and Presidents Day Holidays. This item was added to the agenda as item 6A

3. Approve the Minutes of the Board Meeting held November 15, 2021. A motion was made by Director Struiksma, seconded by Director Wilson and unanimously carried to approve the minutes of the November 15, 2021, Board Meeting.

4. Approve Payment of Bills: A Motion was made by Director Struiksma, seconded by Director Wilson to approve the payment of the bills as presented. The motion was unanimously carried by the full board.
5. Public Comment: Mr. Whitehead asked if the Company was having any success in finding property for the company's new office. President Cook replied that negotiation were still in underway.
6. Discussion/Action items:
 - A. After Discussion, a motion was made by Director Struiksma to move the January regular Board meeting to January 18, 2022 because of Martin Luther King Day, and move the regular February Board meeting to February 22, 2022 due to Presidents Day. The notion was seconded by Director Ikeda and passed unanimously.
7. Project updates:
 - A) Courthouse mainline update: Mr. Lenton informed the Board, that his plan is to have legal council write a letter to the county, notifying them that the existing line will be disconnected affecting their fire service.
 - B) Leahy Well: Mr. Lenton informed the Board that a sound study was being conducted by the contractor to determine what alternatives might work instead of replacing the existing Perimeter wall. Mr. Lenton will also set up a field trip for the Board to visit the well site.
8. Reports
 - A. Legislative: No update
 - B. Finance/ Customer Service: No update
 - C. Water Quality: No update
 - D. Public Water Agency Group (PWAG): Mr. Coleman informed the board that Alix Stayton has started in the position and will be scheduling site visits with all participating agencies within PWAG.
 - E. Maintenance – Safety: Mr. Lenton informed the Board that safety training is current and up to date.
 - F. Public Relations: Mr. Harkness of CV Strategies is currently working on a video for emergency preparedness, as well as adding water and treatment education programs.
9. Discussion/Action Items: None

10. Committee reports:

- A. Personnel Committee: No report
- B. Finance Committee: No report
- C. Real Estate: A matter on real estate will be discussed in Executive Session.
- D. General Managers Comments: No report

11. Executive Session: (Operations, Personnel, real estate, legal matters):

Director Wilson provided the board with a detailed report on properties that the Real Estate Committee had been looking at to purchase for the construction of a new office building and warehouse for the Company. Resolution No. 12-21-01 was presented and approved to grant President Cook and/or General Manager Steve Lenton to sign escrow papers for the purchase of the property at 10145 Artesia Place in the City of Bellflower, CA. A motion was made by Director Wilson, seconded by Director Struiksma. The motion and resolution were carried unanimously by the board.

Adjournment:

The President asked if there was any further business to come before the **Board** of Directors, there being none, a motion was made by Director Harris and Seconded by Director Struiksma to adjourn the meeting at 5:46 PM.

Rick Cook
Board President

ATTEST:

Robert Wilson, Secretary