



**BELLFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

March 21, 2022

4:30 P.M.

Location: Company Office

ROLL CALL OF BOARD OF DIRECTORS

Rick Cook, President (arrived on item 6)

Eric Ikeda, Vice President

Robert Wilson, Secretary - Treasurer

Leo Struiksma, Director

Cheryl Harris, Director

OTHERS PRESENT

Steve Lenton, General Manager

ABSENT: NONE

Via Uber Meetings:

Wesley Whitehead, Share holder

Tom Coleman, Consultant

Gabriela Gomez, Office Manager

John Poehler, Rowland Water

1. Call to Order:

Vice President Ikeda called to order a regular meeting of the Board of Directors at 4:35 pm. at the company office of Bellflower-Somerset Mutual Water Company located at 10016 Flower St, Bellflower, CA 90706.

2. Additions to the Agenda: NONE

3. Approve the Minutes of the Board Meeting held February 22,2022.

A motion was made by Director Wilson, seconded by Director Struiksma. The motion was unanimously carried by the board 4-0 to approve the minutes of the February 22, 2022 Board Meeting

4. Approve Payment of Bills:

A Motion was made by Director Harris, seconded by Director Wilson to approve the payment of the bills as presented. The motion was unanimously carried by the board 4-0.

- 5. Public Comment:** Mr. Whitehead asked if customers who are delinquent were getting caught up now that arrearage monies provided by the State Water Resources Control Board have been applied to customer accounts. Mr. Lenton informed Mr. Whitehead that all funds have been distributed to delinquent accounts and payment arrangements are being offered to customers who need further assistance.

6. Discussion/Action items:

- A) Discuss and approve NBS to conduct a Rate study:

After discussion concerning the need to evaluate our current rate structure, the board sent the item to the finance committee for further possibilities.

7. Project updates:

- A) Courthouse mainline update: Mr. Lenton informed the board that we would have the easement by May.

- B) Leahy Well: Mr. Lenton informed the board that the pump passed its initial test and was being certified by an engineer. Once the engineer has signed off on the test, it will be shipped to Bellflower-Somerset Mutual Water Company and be ready for installation.

8. REPORTS:

- A. Legislative: No update

- B. Finance/ Customer Service: Funds provided by the State Water Resources Control Board have been applied to accounts that were delinquent through June 2021. There is a low number of accounts that remain delinquent as customers have begun to pay their balances.

- C. Water Quality: Mr. Lenton informed the board that all samples are up to date.

- D. Public Water Agency Group (PWAG): No update

- E. Maintenance – Safety: Mr. Lenton informed the Board that safety training is current and up to date.

- F. Public Relations: None

9. **Committee reports:**

A. Personnel Committee: No report

B. Finance Committee: No report

C. Real Estate: A matter on real estate will be discussed in Executive Session.

D. General Managers Comments: Mr. Lenton informed the board that during a scheduled power outage by Edison on Flora Vista Street affecting the high capacity well and the reservoir, a problem was found with the electrical to the SCADA panel. KDC was called to find the issue and made a temporary repair. A permanent repair will be made in the next two weeks.

10. **Executive Session:** (Operations, Personnel, real estate, legal matters):

Mr. Lenton informed the Board that 3 architect companies have been interviewed, and Staff recommends going with SVA Architects. After a slide presentation and discussion the board provided staff the approval to proceed with SVA Architects in the design of the Artesia Place property. Staff will start with phase one, being the office, and continue with phase two, the warehouse.

Adjournment:

The President asked if there was any further business to come before the Board of Directors, there being none, a motion was made by Director Harris and Seconded by Director Struiksma to adjourn the meeting at 5:16 PM.

Rick Cook
Board President

ATTEST:

Robert Wilson, Secretary