



**BELFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

September 16, 2021

4:30 P.M.

Location: Company Office

ROLL CALL OF BOARD OF DIRECTORS

Rick Cook – Via Web

Eric Ikeda

Leo Struiksma

Robert Wilson

ABSENT

Cheryl Harris

OTHERS PRESENT

Steve Lenton, General Manager

Tom Coleman, Consultant

Via Uber Meetings:

Shawn Harkness, CV Strategies

Wesley Whitehead

1. Call to Order:
Vice President Struiksma called to order a regular meeting of the Board of Directors at 4:32 p.m. at the company office located 10016 Flower St, Bellflower, CA
2. Additions to the Agenda: None
3. Approve the Minutes of the Board Meeting held August 16, 2021. A motion was made by Director Ikeda, seconded by Director Wilson and carried to approve the minutes of the August 16, 2021, Board Meeting. The minutes were unanimously approved by the board.
4. Approve Payment of Bills:
A Motion was made by Director Wilson, seconded by Director Ikeda to approve the payment of the bills as presented. The motion was unanimously carried by the full board.
5. Public Comment: None
6. Discussion/Action Items: None

7. Project updates:

A) Courthouse Pipeline: No update

B) Leahy Well: Mr. Lenton informed the Board that the Leahy Well has all the block walls up as of the 16th of September. Once the walls cure the roof will be started in seven (7) days. Mr. Lenton also informed the Board that Edison has ran power to the property. President Cook asked if any progress has been made with State Water Resources Control Board Division of Drinking Water (DDW) in amending the Company's permit for the addition of the new well. Mr. Lenton let the Board know that all paperwork requested by the DDW has been delivered and the engineer assigned to us from DDW has stated that we have been made a priority on his list.

8. Reports

A. Legislative: Mr. Coleman informed the Board of a trailer Bill that is waiting for the Governor's signature that would extend the restriction of utilities to discontinue service for nonpayment of utilities bills. If signed the bill would extend this restriction until the end of December. He also updated the board on the status of the States timeline of providing funding for customers that are in arrears on their water utility bills.

B. Finance/ Customer Service: Mr. Lenton informed the Board that a search for an Accounting/Customer Service/Human Resources Manager is under way.

C. Water Quality: None

D. Public Water Agency Group: Mr. Coleman informed the Board that PWAG has purchased and received three generators that are accessible to our company in the event of an emergency. He also informed the board that a replacement for the current Emergency Response Coordinator who is retiring is underway.

E. Maintenance – Safety: Mr. Lenton informed the Board that safety training is current and up to date.

F. Public Relations: Mr. Shawn Harkness of CV Strategies informed the Board that improvements have been made to the web site and applications for employment are now accessible through the website.

9. Committee reports:

A. Personnel Committee: No report

B. Finance Committee: No Report

C. Real Estate: No report

D. General Managers Comments: It was asked by staff to move the October 18, 2021, meeting to allow Mr. Lenton and Mr. Coleman to attend the Cal Mutual Annual Conference which is being held on the same day. A motion was made by Director Ikeda to change the meeting from October 18, 2021 to October 19, 2021. The motion was seconded by Director Wilson and passed unanimously.

Executive Session: (Operations, Personnel, real estate, legal matters)

No items to report from Executive Session.

Adjournment:

The Vice President asked if there was any further business to come before the Board of Directors, there being none, a motion was made by Director Ikeda, and carried to adjourn the meeting at 5:00 PM.



Rick Cook
Board President

ATTEST:



Eric Ikeda, Secretary