



**BELLFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

October 19, 2021

4:30 P.M.

Location: Company Office

ROLL CALL OF BOARD OF DIRECTORS

Rick Cook
Eric Ikeda
Leo Struiksma
Robert Wilson
Cheryl Harris

OTHERS PRESENT

Steve Lenton, General Manager
Tom Coleman, Consultant

Via Uber Meetings:

Ian Berg, Eide Bailly
Shawn Harkness, CV Strategies
Wesley Whitehead

1. Call to Order:
President Cook called to order a regular meeting of the Board of Directors at 4:31 p.m. at the company office located 10016 Flower St, Bellflower, CA
2. Additions to the Agenda: None
3. Approve the Minutes of the Board Meeting held September 16, 2021. A motion was made by Director Struiksma, seconded by Director Wilson and unanimously carried to approve the minutes of the September 16, 2021, Board Meeting.
4. Approve Payment of Bills:
A Motion was made by Director Wilson, seconded by Director Ikeda to approve the payment of the bills as presented. The motion was unanimously carried by the full board.
5. Public Comment: Mr. Whitehead asked if the company had done anything in preparation of the supply line difficulties created by the pandemic. Mr. Lenton informed Mr. Whitehead that the company took proactive measures about 6 months ago when the problem first became known and ordered extra supplies to keep on hand.

6. Discussion/Action Items:

- A) Financial Review of 2020/2021 Audit: Mr. Ian Berg of Eide Bailly provided an overview of the 2020/2021 Financial Review to the Board. He informed the Board that the accountant's conclusion was no material modifications were needed to the financial statements of the Company and that they were in accordance with accounting principles accepted in the United States of America. A motion to receive and file the 2020/2021 financial review was made by Director Harris and seconded by Director Struiksma. The motion passed unanimously.
- B) Election of Officers: Director Harris nominated Director Cook to remain president, Director Ikeda to become Vice-President, and Director Wilson to become Secretary. A motion was made by Director Harris and seconded by Director Struiksma. The motion passed unanimously.
- C) Discuss and approve Resolution 10-2021-01; This item was moved to executive session.
- D) The Board approved the General Manager to sign all documents associated with the SWRCB's Water and Wastewater Arrearages Payment Program. After discussion, a motion was made by Director Ikeda and seconded by Director Struiksma approving the General Manager to be the authorized signatory in behalf of the Company for the SWRCB's Water and Wastewater Arrearages Payment Program. The motion passed unanimously.

7. Project updates:

- A) Courthouse Pipeline: No update
- B) Leahy Well: Mr. Lenton informed the Board that the Leahy Well has most of the roof completed. Once the roof is completed, the contractor will start installing the doors and then move onto installing the electrical equipment.

8. Reports

- A. Legislative: None
- B. Finance/ Customer Service: None
- C. Water Quality: None
- D. Public Water Agency Group (PWAG): Mr. Coleman informed the Board that the PWAG Executive Emergency Response Committee had made an offer to Ms. Alix Stayton for the position of Emergency Response Manager and that she had accepted. This offer was made due to Mr. Mike Holmes's retirement on November 1, 2021.
- E. Maintenance – Safety: Mr. Lenton informed the Board that safety training is current and up to date.

F. Public Relations: Mr. Shawn Harkness of CV Strategies informed the Board that they had worked with Mikayla Coleman, Public Affairs Specialist to create an electronic catalog of various public notices that can be used in events of emergencies.

9. Committee reports:

- A. Personnel Committee: No report
- B. Finance Committee: No Report
- C. Real Estate: No report
- D. General Managers Comments: Mr Lenton shared with the Board that he had attended the Cal Mutuals Water Association's Annual Conference where he was presented with an award on behalf of BSMWC for being a founding charter member of Cal Mutuals Water Association.

Executive Session: (Operations, Personnel, real estate, legal matters)

Resolution 10-2021-01 was presented to the Board by staff. This would allow employees and Board member to be reimbursed for insurance not taken from the company, pending proof of coverage elsewhere. The amount would be set at 45% of the lowest coverage available for said person. The motion to accept the resolution was made by Director Ikeda and seconded by Director Wilson and passed unanimously.

Adjournment:

The President asked if there was any further business to come before the Board of Directors, there being none, a motion was made by Director Harris, and carried to adjourn the meeting at 5:30 PM.



Rick Cook
Board President

ATTEST:



Robert Wilson, Secretary