



**BELLFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

April 25, 2022

4:00 P.M.

Location: Company Office

ROLL CALL OF BOARD OF DIRECTORS

Rick Cook, President

Eric Ikeda, Vice President

Robert Wilson, Secretary - Treasurer

Leo Struiksma, Director

Cheryl Harris, Director

OTHERS PRESENT

Steve Lenton, General Manager

Michele McKinney CV Strategies

ABSENT: NONE

Tom Coleman

Via Uber Meetings:

Wesley Whitehead, Share holder

Tara Bravo

1. Call to Order:

President Cook called to order a regular meeting of the Board of Directors at 4:01 pm. at the company office of Bellflower-Somerset Mutual Water Company located at 10016 Flower St, Bellflower, CA 90706.

2. Additions to the Agenda: NONE

3. Approve the Minutes of the Board Meeting held March 21,2022.

A motion was made by Director Struiksma, seconded by Director Ikeda. The motion was unanimously carried by the board 5-0 to approve the minutes of the March 21, 2022, Board Meeting

4. Approve Payment of Bills:

A Motion was made by Director Harris, seconded by Director Struiksma to approve the payment of the bills as presented. The motion was unanimously carried by the board 5-0.

5. Public Comment: Mr. Whitehead commented with a thank you to the Board for not conducting a rate study at the amount of \$40,000.

6. Discussion/Action items:

A) Poster Contest: The Board was presented with the top 3 posters from each grade (4th, 5th, and 6th) which were chosen as finalist by company staff for the company's first annual poster contest. The Board graded each poster, and the winners will be named at next month's Board meeting.

B) Capacity Fee: The Board was presented with the need to approve a capacity fee for new developers. Mr. Lenton requested a fee study to be done by NBS. After discussion, the Board asked Mr. Lenton to get capacity fee from surrounding utilities to compare our fees to.

C) AB54: Mr. Lenton informed the Board the AB54 requirements need to be met. Mr. Lenton will sign each Board member up to take the needed course.

7. Project updates:

A) Courthouse mainline update: Mr. Lenton informed the board that we should have the easement by May.

B) Leahy Well: Mr. Lenton informed the Board our engineering firm has still not approved the pump design by the pump company. Further tests are being conducted at this time.

C) Artesia Property: Mr. Lenton informed the board that we are currently setting a date to meet with SVA consulting to start design of the new company office.

8. REPORTS:

A. Legislative: Mr. Lenton informed the Board that AB2054 has passed the revenues and taxation committee and is now headed for the appropriation committee. If it passes and is signed by the governor, this would make mutual water companies tax exempt in California.

B. Finance/ Customer Service: No update

C. Water Quality: Mr. Lenton informed the board that all samples are up to date.

D. Public Water Agency Group (PWAG): No update

- E. Maintenance – Safety: Mr. Lenton informed the Board that safety training is current and up to date.
- F. Public Relations: Michele McKinney from CV Strategies informed the Board that they have been working our tone guide, letterhead, and business cards.

9. Committee reports:

- A. Personnel Committee: report to be given in executive session
- B. Finance Committee: No report
- C. Real Estate: No Report
- D. General Managers Comments: No Report

10. Executive Session: (Operations, Personnel, real estate, legal matters):

- 11. The personnel committee reported the cost of living for this year is about 8-8.5%. The committee recommended a 6% COLA for all staff. The committee also recommended to increase the on call pay to \$50.00 per day when on call. A motion was made by Director Wilson and second by Director Struiksma and passed 5-0.

Adjournment:

The President asked if there was any further business to come before the Board of Directors, there being none, a motion was made by Director Harris and Seconded by Director Struiksma to adjourn the meeting at 5:14 PM.

Rick Cook
Board President

ATTEST:

Robert Wilson, Secretary