



**BELFLOWER-SOMERSET MUTUAL WATER COMPANY  
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

**August 15, 2022**

**4:30 P.M.**

**Location: Company Office**

**ROLL CALL OF BOARD OF DIRECTORS**

Rick Cook, President (Remote)

Eric Ikeda, Vice President

Robert Wilson, Secretary – Treasurer

Leo Struiksma, Director

Cheryl Harris, Director

**OTHERS PRESENT**

Steve Lenton, General Manager

John Poehler, Assist. General Manager

Angelica Zepeda, Office Manager

Mikayla Coleman, Public Affairs Specialist

Wesley Whitehead, Share holder

Michele McKinney, CV Strategies

Alix Stayton, Emergency Management Coordinator

**1. Call to Order**

Vice President Ikeda called to order a regular meeting of the Board of Directors at 4:33 p.m. at the company office of Bellflower-Somerset Mutual Water Company located at 10016 Flower St. Bellflower, CA 90706.

**2. Additions to the Agenda**

Public Water Agency Group (PWAG): Mr. Lenton introduced Alix Stayton, Emergency Management Coordinator who explained the Emergency Preparedness Program and Emergency Preparedness Committee Accomplishments.

**3. Approve Minutes of the Board Meeting held July 18,2022**

A motion was made by President Cook, seconded by Director Struiksma. The motion was approved by 3 board members and 2 abstained; 3-0-2, to approve the July 18, 2022 board meeting minutes.

**4. Approve Payment of Bills**

A motion was made by Director Wilson, seconded by Vice President Ikeda to approve the payment of the bills as presented. The motion was unanimously carried by the board 5-0.

**5. Public Comment**

Mr. Whitehead asked if there was a decrease in water consumption. Mr. Lenton replied there was not.

**6. Discussion/Action items**

- A. Mr. Lenton informed the board the Annual Meeting would be held September 19, 2022 at 6:00pm
- B. Mr. Lenton informed the board there was a billing error found going back from 2016 on Josie Circle in which some meters were improperly billed. The board requested letters be mailed out and credits be issued to all stakeholders affected.

**7. Project Updates:**

- A. Courthouse Mainline: Mr. Lenton informed the board he is waiting for a signed easement.
- B. Leahy Well: Mr. Lenton informed the Board that the pump was delivered but returned due to chipped epoxy coating. The new installation date is scheduled for August 17<sup>th</sup>. The tentative groundbreaking is scheduled for October 8, 2022 at 11:00am.

**8. Reports:**

- A. Legislative: NONE
- B. Finance/ Customer Service: NONE
- C. Water Quality: NONE
- D. Public Water Agency Group (PWAG): See Addition to Agenda
- E. Maintenance – Safety: Mr. Poehler informed the board that safety training is current and up to date.
- F.
- G. Public Relations: Mikayla Coleman announced the Lions Foundation Annual Car Show Event will take place September 24, 2022 from 2:00pm-7:00pm at booths 377 & 375. Michele McKinney presented website communication, groundwater games, summer newsletter updates to the board.

**9. Committee Reports:**

- A. Personnel Committee: Report to be given in executive session. A date was set for the committee to meet August 26, 2022.
- B. Finance Committee: NONE
- C. Real Estate: NONE
- D. General Managers Comments: Mr. Lenton thanked the board members for attending the Groundwater Games held in July.


**10. Executive Session:** (Operations, Personnel, Real Estate, Legal Matters):

- 11. Adjournment:** Vice President Ikeda asked if there was any further business to discuss before the Board of Directors, seeing there was none, a motion was made by Director Harris to adjourn the meeting at 5:22 p.m.



Eric Ikeda  
Board Vice President

ATTEST:



Robert Wilson, Secretary