



**BELLFLOWER-SOMERSET MUTUAL WATER COMPANY
MINUTES OF REGULAR MEETING OF THE BOARD DIRECTORS**

November 21, 2022

4:30 P.M.

Location: Company Office

ROLL CALL BOARD OF DIRECTORS

Rick Cook, President
Eric Ikeda, Vice President
Robert Wilson, Secretary – Treasurer
Leo Struiksma, Director
Cheryl Harris, Director

OTHERS PRESENT

Steve Lenton, General Manager
John Poehler, Assist. General Manager
Angelica Zepeda, Office Manager
Beatrice Eslamboly, CV Strategies
Wesley Whitehead, Shareholder

1. Call to Order

President Cook called to order the regular meeting of the Board of Directors at 4:32 p.m. at the company office of Bellflower-Somerset Mutual Water Company located at 10016 Flower St. Bellflower, CA 90706.

- 2. Additions to the Agenda:** Director Struiksma requested information on the fee structure for drought and inquired how many levels were established. Mr. Steve Lenton responded that we do have one in place which includes three (3) levels. We are currently in level two (2). President Cook requested to add the following the agenda:

6 D. Financial Statement
6 E. Organizational Chart
7 C. Office Warehouse

3. **Approve Minutes of the Board Meeting held October 25, 2022**

A motion was made by Director Wilson, seconded by Director Struiksma. The motion was unanimously approved by the board; 5-0, to approve the October 25, 2022 board meeting minutes.

4. **Approve Payment of Bills**

A motion was made by Director Harris, seconded by Director Struiksma to approve the payment of the bills as presented. The motion was unanimously carried by the board; 5-0.

5. **Public Comment**

Shareholder Wesley Whitehead asked if the reserves are insured. President Cook confirmed all reserves are insured.

6. **Discussion/Action items**

A. Mr. John Poehler provided explanation of Capacity Fee. Discussion amongst board. A motion was made by Director Ikeda, seconded by Director Wilson. The motion was unanimously approved by the board; 5-0.

B. 2023 Board Meeting Dates: Tuesday, January 17th & Tuesday, February 21st

C. Mr. Steve Lenton provided explanation of the Cal American Collective Water Agreement.

D. President Cook requested to have the Financial Statement as a standing item on the agenda.

7. **Project Updates:**

A. Courthouse Mainline: Mr. Lenton informed the board potholing will begin this week.

B. Leahy Well: Mr. Lenton informed the board the Variable Frequency Drive was tested. The Well is expected turn on by December 7th. Taking samples will follow. These results will take approximately 6-8 weeks to receive.

C. Office Warehouse: President Cook requested to have the office warehouse as a standing item on the agenda. Mr. Steve Lenton informed the board there is a 30 day Request for Proposal open with a due date of December 15th, 2022.

8. **Reports:**

A. Legislative: None

B. Finance/Customer Service: None

C. Water Quality: None

D. Public Water Agency Group (PWAG): None

E. Maintenance – Safety: None

F. Public Relations: Beatrice Eslamboly the new Account Manager from CV Strategies provided a communications update and statistics regarding our website statistics, upcoming newsletter, and drought information.

9. **Committee Reports:**

A. Personnel Committee: None

B. Finance Committee: None

C. Real Estate: None

D. General Managers Comments: None

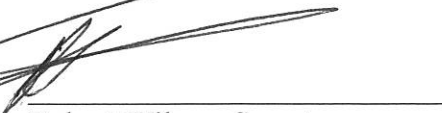
10. **Executive Session:** (Operations, Personnel, Real Estate, Legal Matters):

11. **Adjournment:** President Cook asked if there was any further business to discuss before the Board of Directors. Seeing there was none, a motion was made by Director Harris and seconded by Director Struiksma to adjourn the meeting at 5:34 p.m.



Rick Cook
Board President

ATTEST:



Robert Wilson, Secretary